

Minutes of the
GILLESPIE COUNTY AIRPORT ADVISORY BOARD
Monday, Aug 16, 2021
@ County AgriLife Building

MEMBERS PRESENT:	STAFF PRESENT:	GUESTS PRESENT:
Mike Roberts	Tony Lombardi, Manager	Ethan Crane
David Smith	Bobby Watson, City	Lucas Walker
Tim Lehmberg	Dennis Neffendorf, County	Gwen Fullbrook
Greg Snelgrove		Nathan Polsgrove, Garver
Judie Mooney, EAA Rep		Tim O’Krongley, Garver
Steve Allen		
Absent		

CALL TO ORDER

The meeting was called to order at 1:31 PM by the Chairman, Mike Roberts

APPROVAL OF MINUTES

Minutes of the regular July 19, 2021, meeting were approved.

AIRPORT MANAGER’S REPORT

- Upcoming Events/Court Actions – The AM reviewed the upcoming events for the airport and the recent commissioners court actions.
 - Event Update
 - BirdDog Flyin, 14-17 Sept
 - Meyers Aircraft Owners Association Reunion, 22-26 Sept
 - EAA’s Airport Day, 2 Oct
 - Santa’s Fly-in, 21 Dec (1-3pm)
 - Aviation Career Day, 12 Apr 2022
 - Court Action – On 07/26, the Court approved the request to apply for the Coronavirus Response and Relief Supplemental Appropriation Act (CRRSAA) funds (\$23,000) and to designate the Airport Manager as the representative. This is the 2nd round of grant funds.
- T-hangars occupancy update. The AM stated that we are 100% full...waiting list is at 28.
- Airport Status – the AM notified the board that everything is in the “green”.

OPEN FLOOR

- Crosswind Update –Gwen reviewed her flight school activity with the board. She mentioned that she is interviewing candidates for a CFI position.
- Lucas Walker presented the concerns on behalf of the Estenson group about the relocation of the direct access entrance to the terminal ramp. He expressed concerns that it would affect the hotel customers, and he stated since we are “grandfathered” why would we do it. After a few comments from the board and guest, Mr. Smith stated that this might be a moot point, since the “direct access” relocation project is

an add-on project, and we don't have the funds in the budget to cover it. The discussion ended after that without any resolution.

NEW BUSINESS

- None.

OLD BUSINESS.

- CIP updates:
 - Phase II update. The AM summarized the Final Design Review meeting with TXDOT and Garver with the board. The AM mentioned that the design was almost finalized. There were only a few minor changes that were requested. The AM also mentioned that estimated cost is still high...The estimated cost for the base project is ~\$2.86 M and the draft modified TXDOT budget is ~\$2.999M. The project goes before the TXDOT commission on Aug 31st. If approved, we will start the process to select a contractor.
 - Planning Study Update. The AM mentioned that planning study is underway. Garver has already conducted 2 interviews and produced the HHZ chart. More interviews are scheduled this week.
- Mr. Smith added two items.
 - He summarized an email he sent on behalf of the board to the AM on his plan to fill the 2 vacant AAB positions (Bob Hickerson's current vacancy and Mike Roberts' vacancy at the end of December). No discussion occurred.
 - Mr. Smith also requested support from the board to engage with Security State Bank and Trust to get an update to their planned expansion project in business court. The SSBT originally submitted a "LOI" 2 years ago and updated it last year.

REPORTS

EAA report – Mrs. Mooney had nothing to report, except to remind everyone of "Airport Day" on Oct 2nd, and to announce their scholarship winner (Juan Pablo Hinckley). She wants to introduce him to the board at one of the upcoming board meetings.

David Smith reviewed the fuel sales for last month, and Tim Lehmberg reviewed the sale tax reports for the City and County.

Finally, Greg Snelgrove showed the board the project planning guide that he found. He said he would email it out to all the board members.

Following Greg's discussion, Mike Roberts transitioned the meeting into an executive session to work with Garver on the ALP update. The group that attended the executive session was the members of the board, the 2 liaisons and the airport manager.

ADJOURNMENT and next our next meeting is Sept 20th.

Note: all minutes are available on the airport website (<http://www.gillespiecounty.org/page/airport%20-%20AAB%20Minutes>)